Please always Email completed details to: treasurer@bmwmc.nz

BMW Motorcycle Club Post Box 109 245 Newmarket AUCKLAND 1149



Editable Expense Claim Form

Date	Details of claim	Amount NZD	Admin use only
	Total \$		

PLEASE: Complete this Checklist Before Emailing, thank you.

There is a reason for each expense/refund claimed.

I have provided an invoice/receipt for All Expenses, or explained why not.

Receipts included are Legible - Scanned Copies/Photos in my email with the claim form.

Refunds: What date did you make your payment to us?

Full Name _	
Bank Account _	····
Date	