

BMW Motorcycle Club Policy Document



Policy Name **Role Description – President**

Initiated By

Document Owner(s)	
BMW Motorcycle Club Board	

Policy Version Control

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1	July 2017	G. Williams	Document created
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Charged with providing leadership and direction to the Board, the President is responsible for ensuring that the Board fulfils its responsibilities for the governance and success of the club. He/she also works to optimise the relationship between the Board, volunteers and other members, and to achieve the club's agreed goals. The Presidents is generally the spokesperson for the club and should work to maintain key relationships within and outside of the club.

Desirable Attributes:

The President is:

- well informed of all organisation activities and able to provide oversight
- a person who can develop good relationships internally and externally
- forward thinking and committed to meeting the overall goals of the Club
- competent in his/her knowledge of the Constitution, rules and duties of office bearers
- able to work collaboratively with other Board Members
- a good listener and attuned to the interests of members and other interest groups
- a good role model and a positive image for the Club in representing the Board in other forums
- a competent public speaker

Specific duties include but are not limited to:

- Chair Board meetings ensuring that they are run efficiently and effectively
- Act as a signatory for the Club in all legal purposes and financial purposes
- Regularly focus the Board's attention on matters of governance that relate to its own structure, role and relationship to members
- Periodically consult with Board members on their role, to see how they are going and help them to optimise their contribution

- Work with the Board to ensure:
 1. The necessary skills are represented on the Board and that a succession plan is in place to help find new members when required
 2. Goals and relevant strategic and business plans are developed in order to achieve the goals of the Club.
- Serve as a spokesperson for the Club when required
- Communicate regularly and systematically with the Presidents of other BMW Clubs, BMW Clubs International and BMW Motorrad
- Assist in the development of partnerships with sponsors, local and central government, and other organisations that are relevant to the goals of the Club.