

# BMW Motorcycle Club Policy Document

BMW Motorcycle Club  
Aotearoa New Zealand



Policy Name **Role Description – Area Representative**

Initiated By

Document Owner(s)	
BMW Motorcycle Club Board	

## Policy Version Control

Version	Date	Author	Change Description
1	May 2018	D. Ross	Document created
2	January 2020	D. Ross	Document updated

The Area Representative plays a critical role through effective representation of local members to the Board. The Area Representative also plays a role in maintaining effective communication with and between the local members of the assigned area.

### Desirable Attributes:

The Area Representative is:

- an excellent communicator
- a person who can develop good relationships internally and externally
- aware of the Constitution, rules and duties of office bearers
- able to work collaboratively with local area members and with other Area Representatives
- a good listener and attuned to the interests of members
- a good role model and a positive image for the Club

### Specific duties include but are not limited to:

- maintaining a social network with local club members
- suggest, develop and implement riding opportunities
- suggest, develop and implement motorcycle skills training opportunities
- collaborate with other Area Representatives to coordinate events to enhance members' rides and/or social events
- represent their local members with any issue that may need to be brought to the attention of the Board
- supply written reports of appropriate items for publication in the club Newsletter
- arrange for the supply of local ride statistics after each ride.
- report any incident/event of a Health & Safety nature that the club should be aware of
- play a part in relaying key messages from the Board to the membership