

APPROVED MINUTES

for the meeting of the BMWMC Board held electronically on Sunday 15th December 2019

Start: 7-30pm

Present: President Garry Williams, Treasurer Robin Wood, Membership Secretary Chris Souness, Member Representative Dale Grover and Secretary Dave Ross

Apologies: Vice President Grant Aislabie

Welcome

Current Action Points:

01	Purchase of a Card Printer, software and blank cards	Chris Souness	WIP
02	Write letter of thanks to Xan Harding	Garry Williams	WIP
03	Draft 2020 AGM Agenda to be sent out to the Board	Dave Ross	Done
04	Confirm 100 (New Logo) Lapel badge order with Moller-Young	Dave Ross	Done
05	Confirm order re 50 Presentation Plaques with WellCast	Dave Ross	Done
06	Check with Area Reps re new Club Business Cards	Chris Souness	WIP
07	Area Reps Guide to be resent to Board for comment	Dave Ross	Done
08	2020 Rally Shirts – Order a couple of samples for people to view	Dale Grover	Done
09	New Logos on Fluro Yellow Reflective Vests for Area Reps	Dale Grover	Done
10	Discuss Shop future with Ian Sowden	Garry Williams	WIP

1. President's report

All's good. Highlight since last meeting was the South Island RAG. 3 Board members & 4 Area Reps attended. Didn't quite make 40 attendees. Looking forward to National Rally.

2. Treasurer's update

As per the supplied report. Event account slightly inflated due to Rally registrations. See the figures in the financial report below. SI RAG was discussed with Andy first so that he had some figures to work with. The event was a 'qualifying event' and run at a loss which was planned for, same applies for the NI RAG. This year for NI RAG registration will cost \$30-00 instead of \$15-00 and that's due to the extra night booked for Taylor Lodge. The Club is still using some of the past surpluses to support club events.

3. General Business

a. Rally 2020 Update - Dale Grover

- GW - Conflicting messages re outline of the events especially when I'm talking with Sponsors. Avon city will be there. Not sure if Motomart coming down. Not sure what Nick is doing. Leonie is coming down.
- DG - So far 86 registered. 2020 Rally registrations details to be sent to Secretary tonight. Rental Van confirmed and set up – Day wine tours if required at an additional cost.
- DR - Secretary to send a follow up to last year's trophy winners asking them to return the trophies. Trophies to be returned to Dale's work address. Ordered Rally Badges will use up the remaining old stock.

b. Membership Update - Chris Souness

Static with membership numbers currently but applications waiting for processing will lift the numbers again. Credit Card payments system is working fine. Analysis next year to check Group FB members against Club Membership with a follow-up re interest in joining the Club.

c. Membership Card Printer Update - Chris Souness

Card Printer order last week, due to be delivered tomorrow. It needs an MS Computer to run it. Discussion on supplying laptop or tablet. Chris will talk with Leonie about funding for the Cards. The Club will start printing our own Membership Cards early next year. Design ideas will be sent around the Board. Once running I'll write and politely thank Star Insurance for their previous support.

d. Presentation Plaques - Dave Ross

- DR - Spoken with the manufacturer and I'll have 50 units by Wednesday of next week. First Presentation Plaque will be presented to the new Life Members. Engraving plate details already worked out.
- CS - Should all Life Members now receive a Presentation Plaque?
- GW - Life membership dates listed in the 40 year anniversary book.

4. Other

2021 Rally:

- DR - It's now just over a year until the 2021 Rally at New Plymouth. Do 'we' need to check with them to see how it's progressing? Are they presenting at the 2020 Rally?
- GW - I'll speak with Ray and see how it's going. Also check re speaking to or presenting at Blenheim

On Line Shop:

- DG - Our supplier for the shirt and anything wearable can set up an on-line shop where people can arrange to purchase items on line and not involve the club.
- GW - Better idea as 'we' don't want to be stuck with stock that we can't move that is depreciated each year until it's basically 'written off' our books. Need to source high selling items like Key Rings, Mugs etc but it is unlikely that we'll find a supplier to do those as a one-off. Spoken with Ian Sowden about the Website shop's future and we have more work to do.
- CS - Need stickers printed and Ian is working on that at the moment.

Current Action Points:

01	Send Rally Registration details to Secretary	Dave Grover	
02	Send message to 2019 trophy winners re returning trophies to DG	Dave Ross	
03	Order RALLY 2020 Badges from Moller-Young	Dave Ross	
04	Have engraved plate prepared for Presentation	Dave Ross	
05	Membership Cards ideas to be sent to the Board	Chris Souness	
06	Source MS laptop/tablet for Card Printer	Dave Ross	
07	Membership Application Process to be written for Area Reps Book	Chris Souness	
08	Analysis of FB Members vs Membership with follow-up email.	Chris Souness	
09	Have engraved plate prepared for Presentation Plaque	Dave Ross	
10	Check with Rally 2021 Team re progress and 2020 presentation	Garry Williams	

End: 8-25pm

BMWMC Treasurers Board Report

I am pleased to present to the Board meeting held on 15 December 2019 the following report outlining the financial position of the organisation as at 30 November 2019:

1. Current and Investment accounts – Balance as at 30/11/2019:

Westpac - Main:					\$ 7,707
Westpac - Event account:					\$ 15,303
Westpac Term Deposits:					
	0001	3.05%	Matures 27/01/20	(Westpac)	\$10,000
	0002	2.80%	Matures 02/03/20	(Westpac)	<u>\$ 5,168</u>
Total Invested					<u>\$15,168</u>
Total funds as at 30/11/19					<u>\$ 38,178</u>

Current financial matters:

Operating A/c

Income:

Subs running much in line with predictions.

Expenses:

As expected.

2. Term Deposit Maturities:

Will assess cash flow position near the maturity times with regard to re-investment.

3. Event Account:

- 1/ - National Rally 2020 – Total registration income to 30/11 = \$12,146 – Expenses = \$1,472.
- 2/ - NI RAG 2020 – Registration to 30/11 = \$0 – Expenses = \$1,250 (2 nights rental of Lodge).
- 3/ - SI RAG 2019 – Registrations 30/11 = \$4,216 – Expenses = \$4,408. This completes income/expenses resulting in a deficit of \$192 for this 'Qualifying Event'.

I table this report and move that it be accepted as a true and correct record of the current financial position of the Register as at 30 November 2019 and that accounts paid/to be paid since last Board meeting be ratified.

Robin Wood
Treasurer
15 December 2019.