

## MINUTES

### For the meeting of the BMWOR Board to be held electronically via Zoom on Wednesday 25<sup>th</sup> September 2019 from 7-00pm

Attendees: Grant Aislabie, Robin Wood, Chris Souness, Dale Grover, Dave Ross  
Apologies: Gary Williams (Attending BMW Conference)

Meeting started at 7-02pm

Welcome

Previous Action Points:

01	Delete email link to Garry Williams windows Live email	Dave Ross	Done
02	Advertising Data and Invoices to Chris Souness	Chris Souness	Done
03	Chris Souness to meet with Dave Morris - Computer recovery	Chris Souness	Done
04	New Club Logo to the Masthead of the Newsletter	Dave Ross	Done
05	President to write (email) the Area Reps re Newsletter submissions	Garry Williams	Done
06	Board input to 'Editor' Position Description role	All Board	Done
07	Meet and discuss the Editor role with interested party	Dale Grover	Done
08	Discuss with Two Monkeys Area Rep access to database	Chris Souness Dave Ross	WIP
09	Investigate Club Shield option and costings	Dave Ross	WIP
10	New Logos on Reflective Vests for Area Reps	Chris Souness	WIP
11	Send Media Source Link re BMW stories / photos to Secretary	Garry Williams	Done
12	Discuss with Ian Sowden re future of The Shop	Garry Williams	Done
13	Meeting with Nettl re Card Payment System	Chris Souness	Done
14	Create Laser engraved wooden plaque for presentation consideration	Dale Grover	WIP

Vice President's report (Grant Aislabie)

There's no report from me. Garry is away and I'm chairing the meeting.

Treasurer's update (Robin Wood)

Now with monthly meetings I intend to prepare quarterly reports every three months, but just supply an update for the other meetings. Current totals are:

Operating Account	\$6,334.18
Event Account	\$15,268.00

## General Business

- a. Membership Update (Chris Souness)
  - i. I've recently completed a cull of those listed as Expired. Most of them were Introductory Members. I've left those who are only recently listed as Expired.
  - ii. Current total is 439 vs 436 in August.
  - iii. Incoming finances still run over \$2,000-00 per month.
  - iv. There are currently 14 persons on the Stripe subscription system (automated Credit Card payment) and the process is now very smooth.
  - v. There is an issue with the Database vs Website for members who think that as they're in the database that they are automatically signed into the Website. They are two different systems and I'm working with Nettl on a possible fix.
- b. Member Rep Update (Dale Grover)
  - i. Concerned about lack of comms re South Island RAG. Confirmations etc. Chris Souness spoke with Andy and there was an agreed update sent out but it had limited information.
  - ii. Good numbers according to payments into the Events Account.
  - iii. Needs a general update to send out to all those registered.
  - iv. Dale to follow up by talking with Andy and Elaine (who may possibly assist)
- c. AGM Notifications (David Ross)
  - i. Initial notification prepared for the AGM on Sunday but I think that it should be Saturday. Modified notice to be checked by Grant before replacing the current one (that is ready for publication in the Newsletter)
  - ii. Nomination Form created. Discussion in that the current Board is halfway through their elected 2-year term and no election for them is required. What if other persons wish to be considered? Nomination process is now available.
  - iii. Formal Remit/Resolution wording needs to be completed and I'll prepare, forward and discuss that with Grant.
- d. Newsletter – our way forward, (David Ross)
  - i. Editor/Editorial duties position description completed, circulated and approved. There is now the need to find an interested person in taking over that role. The suggestions that we had are no longer suitable. Dave Ross will talk with a possible person in Wellington. It was thought that a Wellington based person would be better so as to be closer to maintaining the relationship with Nettl and to have support from Chris Souness and Dave Ross.
  - ii. The suggestion was made to consider an approach to the School of Journalism (Wellington) to see if any Intern would be interested to assisting in that role as a way of furthering their CV.
  - iii. Area Rep input still slack even after the letter sent by Garry Williams. Member Rep will again encourage the Reps to be more pro-active.

## Other

RAG North Island booked for end of Day Light Saving. It is at the same location and with the same conditions as last year that includes a surcharge for non-members. General discussion of what other venues could be used should the North Island RAG get to exceed 50 attendees.

## Previous Action Points:

- i. Items 1 – 7, 11 & 12 Completed.
- ii. Item 8. Matter underway with Iain Whittaker of Two Monkeys. Should be resolved in the next few weeks.

- iii. Item 9. Still investigating. Grant offers his unused Barter Card points for use and requests that the Secretary tries to locate a metal badge plaque maker in Auckland to use the points and to create the badge/plaque required.
- iv. Item 10. Work in Progress. Vest colour decided as the Fluro Yellow but to offer the Fluro Red as well. There may be additional costs and delay for any one-off colour change.
- v. Item 13. This relates to the Stripe Credit Card Payment system and is on the verge of being signed off.
- vi. Item 14. This was costed out at \$81-00 per unit and that was with wood being prepared and supplied by Dale Grover at no additional cost. The cost was considered as excessive and the idea closed.

Current Action Points:

01	Discuss with Two Monkeys Area Rep access to database	Chris Souness	
02	Investigate Club Shield/plaque option and costings	Dave Ross	
03	Investigate a metal badge/plaque producer in Auckland re Barter Card	Dave Ross	
04	New Logos on Fluro Yellow Reflective Vests for Area Reps	Chris Souness	
05	Check School of Journalism re Volunteer Intern Editor role	Dave Ross	
06	Discuss Editor Role with possible Wellington based person	Dave Ross	
07	Follow up with Andy and Elaine re South Island RAG	Dale Grover	
08	AGM notices and papers to Grant for Checking	Dave Ross	

Meeting ended at 7-53pm